

Wellington Town Council

Town Mayor
Cllr Usman Ahmed



Town Clerk
KAREN ROPER
B.A. (HONS) DMS
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To: All Councillors

You are hereby summoned to attend The Annual Public Meeting of the town council which will be held in the Library and the Council Chamber on **Tuesday 13th May 2025 commencing at 6.30pm** followed by the business of the Annual General Council Meeting to be transacted from 7.05pm as per the Agenda below.

Dated this 7th May 2025

Signed

A handwritten signature in blue ink, appearing to read 'K. Roper'.

CEO & Town Clerk

6.30pm Annual Public Meeting to be held in the Library

1. Welcome from the Deputy Mayor
2. Apologies – Deputy Mayor
3. Declarations of Interest on any item on the agenda– Deputy Mayor
4. Deputy Mayor to call on Rev. Carter to lead prayers
5. Deputy Mayor to make presentations to commemorate the service of the following former Councillors

John Alvey
Chris Brittain
Pat Fairclough
Sylvia Hall
Miles Hosken
Anglela McClements
Phil Morris-Jones
Dorothy Roberts

6. Members to approve the minutes of the 2024 Annual Public Meeting (appendix 1)
7. Deputy Mayor to present the Annual Report for 2024/25 (to follow)

Refreshments and move from the Library area to the Committee Room.

7.05 pm AGENDA Annual General Council Meeting to be held in the committee room.

1. Election of Mayor – Deputy Mayor to call for nominations
2. Presentation of the Chain of Office - to the newly elected Mayor and signing of the Acceptance of Office form.
3. New Mayor's Address
4. Tributes to the outgoing Mayor
5. Election of Deputy Mayor
6. Presentation of the Deputy Mayor's Chain of Office

7. **Apologies**
8. **Declarations of Interest**
9. **Election of Town Council Committees**
 - a) **Policy & Resources (P&R) Committee** (7 vacancies + Mayor & Deputy Mayor *ex officio*)
 - b) **Election of Independent Grievance Panel** (3 vacancies + Mayor as Chairman)
 - c) **Members to agree the variation of committee membership of the Planning committee reducing from 7 to 5 places.**
 - d) **Election of Planning Committee** (5 vacancies + Mayor & Deputy Mayor *ex officio*)
 - e) **Members to agree the variation of committee membership of the Events and Communications committee reducing from 7 to 5 places.**
 - f) **Election of Events & Communications Committee** (5 Councillor Vacancies + Mayor Deputy Mayor *ex officio*)
 - g) **Members to agree the formation of a Library Management Committee**
 - h) **Election of Library Management Committee** (5 Councillor vacancies + Mayor and Deputy Mayor *ex officio*)
10. **Election of Town Council representatives on Wrekin Area Committee – (2 Vacancies)**
11. **To Elect members to serve on the Conservation Working Group** (4 vacancies)
12. **To Confirm the Appointment of the Internal Auditor for 2025/26**
13. **Resolution for the General Power of Competence** (appendix 2)

The three conditions for eligibility for the Town Council to be enabled to exercise the General Power of Competence are as follows:

Resolution: the council must resolve at a meeting that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk.

Electoral mandate: at the time the resolution is passed, at least two thirds of the Council must hold office as a result of being declared elected (i.e. not co-opted).

Qualified Clerk: At the time that the resolution is passed, the clerk must hold a recognised professional qualification (e.g. Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) AND pass the 2012 CiLCA module relating to the General Power of Competence.

As a result of satisfying the above criteria Wellington Town Council is requested to pass the following resolution:

The Town Council resolves from 13th May 2025 until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.
14. **To approve minutes of the last Full Council Meeting dated 8th April 2025** (appendix 3)
15. **Matters Arising from those Minutes –** There were none as all are covered in the Committee Reports.

- 16. To receive the Minutes of Wellington Town Council Committees and to note the Recommendations therein.**
- a)** Policy and Resources Committee minutes and Confidential minutes dated 6th May 2025 (appendix 4 & 5)
 - b)** Planning Committee meetings dated 2nd & 23rd April 2025 (appendix 6 & 7)
 - c)** Events and Communications Committee meeting dated 22nd April 2025 (appendix 8)
- 17. To receive the minutes of the Conservation Working Group meeting dated 9th April 2025 (appendix 9)**
- 18. To receive the report from the Community Action Team (appendix 10)**
- 19. To note the date of the next Regeneration Board meeting as 15th May 2025 and the minutes of the last meeting held on 20th March 2025 (appendix 11)**
- 20. To agree the date of the next Full Council Meeting as Tuesday 10^h June 2025**
- 21. To consider closure of the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972 to discuss the following item.**
- Members to consider property purchase

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